

**MEGHALAYA WATER RESOURCES DEVELOPMENT AGENCY
MEGHALAYA, SHILLONG**

No: MeWDA/QUOTATIONS/46/2013-14/23

Dated:Shillong, the 17th May, 2017

NOTICE INVITING QUOTATION

Sealed Quotations affixing non refundable court fee stamp of Rs.100/- (Rupees One Hundred) only are invited from firms/suppliers for the supply of Desktop Computer, UPS, Printer and Copier Machine. Details quotation papers can be obtained from the office of the undersigned during office hours upto 30th May 2017 and quotations will be accepted upto 3:00 PM on 31st May 2017 and will be opened on the same date and time. The detail quotation papers can also be downloaded from the website www.megwaterresources.gov.in. The quotation papers may be sent to the Chief Executive Officer, Meghalaya Water Resources Development Agency, Cleve Colony, Shillong-793003, Meghalaya along with a Demand Draft amounting to Rs.100/- (Rupees One Hundred) only enclosed with it, in favour of Meghalaya Water Resources Development Agency (MeWDA). Tenderers who have already bid in the previous Notice Inviting Quotation vide letter No.MeWDA/QUOTATIONS/46/2013-14/17 Dated, Shillong the 4th January 2017 need not submit bids again.

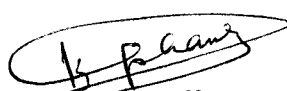
Chief Executive Officer
Meghalaya Water Resources Development Agency
Shillong

Memo No:MeWDA/QUOTATIONS/46/2013-14/23-A

Dated:Shillong, the 17th May 2017

Copy to:-

1. ✓ The Director of information & Public Relations, Meghalaya, Shillong for favour of publication in 1 (one) issue of a widely circulated daily news paper, with a request to submit the bills to the undersigned.
2. All Member Secretary DWRC.
3. Office copy.


Chief Executive Officer
Meghalaya Water Resources Development Agency
Shillong

**MEGHALAYA WATER RESOURCES DEVELOPMENT AGENCY
MEGHALAYA, SHILLONG**

No: MeWDA/QUOTATIONS/46/2013-14/

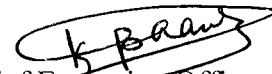
Dated, Shillong the 4th January 2017

NOTICE INVITING QUOTATION

Sealed Quotations affixing non refundable court fee stamp of Rs.100/- (Rupees One Hundred) only are invited from firms/suppliers for the supply of the following material:

Sl.No	Items	Configuration	Quantity
1	Desktop Computer	<ul style="list-style-type: none">• Processor-Intel Core i3 4th Generation• HDD-1TB, DVD Drive-R/W DVD• RAM-2GB• OS-Windows 10, WLAN• Monitor Size-19.5"• Other essential Peripherals	7
2	Desktop Computer	<ul style="list-style-type: none">• Processor-Intel Core i5 5th Generation• HDD-2TB 7200 RPM Hybrid Drive• RAM-8GB (Singly DMM)• Graphics-NVIDIA Dedicated• Monitor Size-19.5"• Other essential Peripherals	1
3	UPS	600VA	8
4	Printer	Colour, Inkjet, Print, Copy, Scan, Photo, Print speed >= 21 PPM Black Memory >= 128 MB	4
5	Copier Machine	18cpm, print/color scan/copy, 256MB RAM, 1x300 sheets cassette+ 100 sheets MP tray Drum life: 1,50,000 copies	1

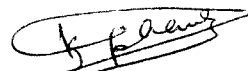
Detail quotation papers can be obtained from the office of the undersigned during office hours and quotations will be accepted upto **3:00 PM** on 25th **January 2017** and will be opened on the same date and time. The detailed quotation papers can also be downloaded from the website www.megwaterresources.gov.in. The quotation papers may be sent to the Chief Executive Officer, Meghalaya Water Resources Development Agency, Cleve Colony, Shillong- 793003, Meghalaya along with a Demand Draft amounting to Rs. 100/- (Rupees One Hundred Only) enclosed with it, in favour of Meghalaya Water Resources Development Agency (MeWDA).



Chief Executive Officer
Meghalaya Water Resources Development Agency
Shillong

Terms and Conditions:-

1. The Quoted rate should be of Ex Go down prices inclusive of cost for packing, Forwarding and Insurance Charge Carriage and all taxes as applicable.
2. The rates are to be quoted as per the prescribed format at Appendix 'A'.
3. Rate should be valid for 12 (twelve) calendar months from the date on notification of acceptance of rates and the selected Firms will have to execute Tender Agreements in the prescribed form as per rules.
4. Meghalaya Value Added Tax/ Income Tax will be deducted as per rules.
5. The materials should be strictly of ISI marks and guaranteed for a period of minimum 12 (twelve) months from the date of supply.
6. Quotationer should put his/her full name and address in the quotation papers. Quotation with only the initial and without giving full name, address and seal will be rejected.
7. Quotationers should submit upto date Sales Tax, Professional Tax, Income Tax certificates.
8. Non- Tribal Contractors/Firms should submit the Trading License issued by the concerned District Council without which the quotation shall be disqualified.
9. Corrections, if any in the rates quoted by the firms should be initiated by the Quotationer. "White Ink" to erase and then rewrite to the rate should be avoided.
10. Notwithstanding the various conditions prescribed in the quotation papers, the undersigner may relax or put more such conditions, if required, in favour of the deserving Quotationer, in the interest of the Government, without compromising the quality and standard so required for implementation of the work.
11. **Meghalaya Water Resources Development Agency does not bind itself to accept lowest quoted rates but reserves the rights to reject any or all the quotation without assigning any reason thereof.**
12. Payment will be made only after full delivery and subject to availability of fund



Chief Executive Officer
Meghalaya Water Resources Development Agency

APPENDIX 'A'

To,
The Chief Executive Officer
Meghalaya Water Resources Development Agency
Cleve Colony
Shillong -793003

Sub:- Quotation for the supply of Desktop Computer, UPS, Printer & Copier Machine.

Sir,
Having examined and signed the quotation papers, terms and conditions, etc, I/We undertake to supply the materials at the rates as quoted below:-

Sl. No	Items	Configuration	Quantity	Quoted Rate per each	
				In figure	In words
1	Desktop Computer	<ul style="list-style-type: none">• Processor-Intel Core i3 4th Generation• HDD-1TB, DVD Drive-R/W DVD• RAM-2GB• OS-Windows 10, WLAN• Monitor Size-19.5"• Other Peripherals	7		
2	Desktop Computer	<ul style="list-style-type: none">• Processor-Intel Core i5 5th Generation• HDD-2TB 7200 RPM Hybrid Drive• RAM-8GB (Singly DMM)• Graphics-NVIDIA Dedicated• Monitor Size-19.5"• Other Peripherals	1		
3	UPS	600VA	8		
4	Printer	Colour, Inkjet, Print, Copy, Scan, Photo, Print speed >= 21 PPM Black Memory >= 128 MB	4		
5	Copier Machine	18cpm, print/color scan/copy, 256MB RAM, 1x300 sheets cassette+ 100 sheets MP tray Drum life: 1,50,000 copies	1		

The rates are ex- godown prices which are inclusive of cost for packing, forwarding, insurance charge, carriage and all taxes are applicable.

Yours faithfully

Signature
Full name

:- _____
:- _____